

Massapequa Public Schools

J. P. MCKENNA ELEMENTARY SCHOOL
210 SPRUCE STREET
MASSAPEQUA PARK, NEW YORK 11762
TELEPHONE: 516.308-5501 · FAX: 516.308-5509

OFFICE OF THE PRINCIPAL

September 2021

Dear Parent(s)/Guardian,

For the continued safety of our children here at J. P. McKenna Elementary, it is imperative that everyone adhere to the following arrival/dismissal procedures:

- During **arrival** (8:25AM – 8:35AM), you must **“stop and drop”** at both the Roosevelt and Second Avenue entrances in the morning. If you would like to walk your child to the door, please park your car on a neighboring street.
- During **dismissal** (2:40PM), if you would like to meet your child at the door, you will need to park your car on a neighboring street.
- If your child(ren) walk to school, please have them **cross with the designated crossing guard**.
- There is absolutely **NO PARKING** along the perimeter of the building during school hours, including the time frame 7:30AM - 4:00PM.
- Parking is **NEVER** permitted in the Fire/Bus lanes in front of the main entrance. This includes pick-up from after school activities.
- There are signs posted which prohibit parking around the school during school hours. Tickets will be issued to those vehicles in violation of these posted signs and any other motor vehicle laws.
- Remember to be considerate of our neighbors and at all times avoid blocking their driveways.
- Teachers need to be informed in the event of any change in your child/children’s dismissal procedure, please inform your child/children’s teacher in writing **no later than** the day of the change. No verbal request may be honored, for the safety of your children.
- Our security officers will continue to help ensure all procedures are being followed.

Please help protect our students and yourself by adhering to the above guidelines. In following these simple guidelines, together we can ensure a safe arrival and dismissal every day.

Stay Strong, Stay Positive, Go Chiefs!

Best always and stay safe,

Dr. Lowry

Principal J. P. McKenna Elementary